



District Toastmaster of the Year Checklist

Directions: This form contains a suggested checklist system that the District may use in selecting a Toastmaster of the Year. This award recognizes a Toastmaster in the District whose dedication, and commitment significantly contributed toward achieving the District mission.

Several activities and accomplishments are categorically listed. For each category, check all the activities and accomplishments which apply to the candidate. Where indicated, enter the number, frequency, or percentage of the accomplishment. Please feel free to modify this form to include any achievements not listed.

Candidate Information:

Name of Candidate: _____ Club Name: _____

District: _____ Division: _____ Area: _____ Club Number: _____ Date: _____

Membership Building and Retention

New members sponsored — Number sponsored _____

Guest(s) brought to club — Number of guests _____

Club coach _____

Club rescue _____

Conducted training to promote retention (e.g., effective evaluations, etc.) _____

Conducted/coordinated membership campaign at club, Area or Division level _____

Club extension _____

Club sponsor _____

Club mentor _____

Community contact team _____

Participated in demo meeting(s) — Number of meetings _____

Attended charter presentation(s) — Number attended _____

Education and Training

Conducted an educational/training session at an Area event _____

Conducted an educational/training session at an Division event _____

Conducted an educational/training session at an District event _____

Conducted/coordinated Division Director training _____

Conducted/coordinated Area Director training _____

Conducted/coordinated club officer training _____

Conducted/coordinated other training for District officers _____

Project speeches — Number given _____

Advanced manual(s) completed — Number given _____

Competent Communicator (CC) award _____

Advanced Communicator Bronze (ACB) award _____

Advanced Communicator Silver (ACS) award _____

Advanced Communicator Gold (ACG) award _____

Competent Leader (CL) award _____

Advanced Leader Bronze (ALB) award _____

Advanced Leader Silver (ALS) award _____

Distinguished Toastmaster (DTM) award _____

Pathways mentor program _____

Level 1 completions _____

Level 2 completions _____

Level 3 completions _____

Level 4 completions _____

Level 5 completions _____

Speaker/evaluator exchange _____

Speechcraft coordinator — Number coordinated _____

Success/leadership or success/communication coordinator — Number coordinated _____

Youth leadership coordinator — Number coordinated _____

Leadership

Chairman of a District committee _____

Served on a District committee _____

Assistant to a Division Director _____

Chairman of a Division committee _____

Served on a Division committee _____

Attended Division meeting(s) — Number attended _____

Assistant to an Area Director _____

Chairman of an Area committee _____

Served on a Area committee _____

Attended Area meeting(s) — Number attended _____

Club officer of the current year _____

Attended club officer training _____

Public Relations

Organized or made (a) publication(s) in a newspaper or magazine — Number of publications _____

Organized or made (a) publication(s) on radio — Number of publications _____

Organized or made (an) appearance(s) on television — Number of appearances _____

Appeared outside the organization as a representative of Toastmasters International — Number of appearances _____

Speakers bureau chairman/coordinator _____

Speakers bureau member _____

Wears Toastmasters name badge _____

Wears Toastmasters pin _____

District newsletter editor _____

Club newsletter editor _____

Commitment and Support

Toastmasters International Activities _____

District conference chairman/conveyor _____

Other conference or District event chairman/conveyor _____

Participated in planning, set-up, or presentation of a District event _____

Attended District conferences — Number attended _____

Attended Division events other than meetings — Number attended _____

Attended Area events other than meetings — Number attended _____

Attended own club meetings — Number attended _____

Attended a Toastmasters District conference(s) _____

Attended the Toastmasters International Convention _____

District speech contest winner _____

District speech contest participant _____

District speech contest judge _____

District speech contest Toastmaster _____

District speech contest chairman/coordinator _____

Area speech contest winner _____

Area speech contest participant _____

Area speech contest judge _____

Area speech contest Toastmaster _____

Area speech contest chairman/coordinator _____

Summarize why this candidate has earned the Toastmaster of the Year recognition:

Submitted by: _____

Submit this form to your District Director in order to recognize this deserving Toastmaster.