



Region Advisor Application

Applications due September 30

Instructions:

1. Save the form to your desktop as a PDF.
2. Click inside a form field and type the required text. Ensure the text you type is saved in the document.
3. **A mandatory training video is required with the completed application on topics related to club building, membership building, or membership retention.** Provide a video attachment or publicly accessible URL link to a video of you facilitating a training session, on club building, membership building, or membership retention, to a live audience (online, onsite, or hybrid). For video requirements and guidelines, please refer to page 5 of the application form.
4. Please provide a color photo with the following requirements.
 - ▶ All digital photos must be emailed as an attachment in JPEG, TIFF, or EPS format. (Please do not put the photo in the body of your email.)
 - ▶ Minimum resolution of 300 dpi (dots per inch).
 - ▶ Photos must be a minimum of 3 x 5 inches and at least 100KB (kilobyte).
 - ▶ Professional looking photographs are required, selfies should be avoided.
 - ▶ Please save the file name using your name, District number, and region. For example, John Smith District 1 Region 2.
5. Email the completed application, including training video and photo, as a PDF attachment to regionadvisor@toastmasters.org. All items must be submitted at one time or application will be considered incomplete.
6. If appointed, your photo and information will be included in your biography and posted to the Toastmasters International website. If you are not appointed and upon request, your photo, application form, and training video may be destroyed once the selection process is complete.

Last Name _____ TI Member ID _____

First Name _____ Home Region _____

Middle Initial _____ Home District Number _____

Toastmasters Member Since _____

Address _____

City _____ State _____

Postal Code _____ Country _____

Home _____ Cell _____ Alternate _____

Email _____

Would you be willing to serve as a Region Advisor outside of your home region if necessary? Yes No

If no, please explain why not.

What languages do you speak?

Professional Experience

List, in chronological order (within the last five years), previous employment beginning with current position and experience.

Dates	Role/Organization
-	
-	
-	
-	

Non-Toastmasters Volunteer Experience

List, in chronological order (within the last five years), previous volunteer experience.

Dates	Role/Organization
-	
-	
-	

Please provide a summary of your accomplishments.

Toastmasters Offices Held and Terms of Service

List, in chronological order (within the last 10 years), previous Toastmasters International volunteer experience. For all terms served as a Toastmasters International District Director, Program Quality Director and/or Club Growth Director, please list the term years and the names of the DD, PQD, and CGD who you served with.

Term Year	Role	Served With
-		
-		
-		
-		
-		

Please provide a summary of your accomplishments and include any Toastmasters honors or recognition.

Training

List examples of your training experience over the past four years. You may include a variety of audiences and topics.

Date	Subject/Title	Audience size	Length of training	Who was the training for? (i.e., co-workers, fellow Toastmasters, college students, other)	What type of training was this? (e.g. workshop, facilitation of a panel discussion, etc. Whether onsite, online, or hybrid)

Rate yourself as a trainer (check only one):

Exceptional
 Exceeds expectation
 Meets expectations
 Marginal
 Cannot assess

What feedback have you received about your training skills?

Technology

What type of technology platforms are you most comfortable with?

	Advanced	Average	Novice	Cannot Assess
Zoom				
Microsoft Teams				
Excel				
PowerPoint				
Outlook				
Word				
Google Docs				

13. Which Toastmasters resources do you find most helpful for District leaders?

14. What strengths did you demonstrate as a District leader?

15. What challenges did you experience as a District leader?

16. Describe one challenge that you faced and how you overcame that challenge.

17. How have you been serving Toastmasters members since your term as District Director/Governor?
This applies to service inside and outside your District.

18. How have you prepared yourself for the role of Region Advisor?

19. The Pathways Mentor Program is highly recommended for Region Advisors. Have you completed the Pathways Mentor Program? Yes No

If not, would you be willing to complete the Pathways Mentor Program before March of next year? Yes No

Training Video Presentation:

The training video presentation you submit with your application must meet the following requirements:

- ▶ Provide a training video that has been conducted within the last three (3) years on one of the following topics:
 - Club building
 - Membership building
 - Membership retention
- ▶ 20- to 60-minutes in length
 - **Training video exceeding the time limit may not be watched in its entirety**
- ▶ Presented in English
- ▶ Recorded before a live audience (online, onsite, or hybrid), and include a substantial visible audience so that some quality of the engagement is evident

Video Criteria:

The following are areas in your training video submission that you may be evaluated on:

- ▶ Was the training recorded before a live audience (online, onsite, or hybrid), and was a substantial visible audience included?
- ▶ The trainer had an engaging introduction.
- ▶ The trainer was highly interactive.
- ▶ The trainer was highly facilitative.
- ▶ The trainer connected well with the audience.
- ▶ The trainer handled the question-and-answer session confidently.
- ▶ The trainer used the technology effectively during the facilitation.
- ▶ The trainer adapted to the needs of the audience in real-time.

Guidelines:

- ▶ Submit a high-quality recording.
 - For tips on submitting a high-quality video — www.youtube.com/watch?v=v902UJOu4B0
 - For tips on Zoom recording settings — <https://support.zoom.us/hc/en-us/articles/203741855-Cloud-recording>
 - Recordings that have either poor audio, lighting, or video quality may not be considered.
- ▶ Make sure the entire presentation is submitted. Ensure the presentation includes the speech introducer's comments, the speech opening, body and conclusion.
 - Edited or incomplete presentations will not be accepted.
- ▶ Include a visible audience so that some quality of the engagement is evident.
- ▶ Submit only one presentation in the form of a live URL link.
 - For assistance to publish your onsite video, refer to this link:
 - Getting Started with YouTube — <https://creatoracademy.youtube.com/page/course/bootcamp-foundations>
 - **Please ensure your video is publicly accessible and not set to private..**
- ▶ For assistance on submitting an online recording via Zoom:
 - Please submit your "Shared screen with gallery view" or "Gallery view" downloadable recording file - <https://support.zoom.us/hc/en-us/articles/360025561091-Recording-layouts>
 - Please include the Zoom recording password if applicable.

Submission

Complete the following information for your training video presentation:

_____	_____	_____
Date of Presentation	Function/Event Title	Title of Presentation
_____	_____	_____
Length of Training Video	Targeted Audience	Audience Size (if applicable)

URL for Training Video Presentation (include recording password if applicable)

Only electronic applications will be accepted. Faxed and hard copy applications will not be accepted.
Resumes or curricula vitae will not be accepted. Application is due by September 30.

For additional information regarding the Region Advisor role, please visit the **Region Advisor** page
on the Toastmasters International website.

Please send questions to **regionadvisor@toastmasters.org**.

Signature

Date submitted